

EU Research Project Manager

Job Reference:	A2A-7111
Department:	MCCS
Grade/ Salary:	Grade 7
Contract Type:	Fixed term 5 years
Hours:	17.5 per week
Location:	New Cross, London

Application Deadline: 22nd of March, 2026

Interviews: week commencing 13th of April, 2026

Goldsmiths, University of London is a world-leading centre of educational excellence where ground-breaking research meets innovative teaching and thinking. We're looking for inspiring and talented people to help build on our global reputation while also growing personally in a true learning organisation.

We are happy to supply information in alternative formats for disabled applicants. Please contact hr@gold.ac.uk to make your request.



Passionate about advancing equality
and celebrating diversity.
Together, we are different



Together
we are different

School of Media, Communication and Cultural Studies

Goldsmiths' School of Media, Communications and Cultural Studies is one of the longest established departments for teaching and researching media in the world. Housed in the award-winning Professor Stuart Hall Building, it has an internationally outstanding reputation for creative and radical thinking and practice. We are committed to a vibrant teaching and research programme that combines theory and practice with interdisciplinary engagement with the latest developments in media, communications and cultural studies. The School is currently ranked 11th in the world (and 2nd in the UK) for communication and media studies (QS World Rankings by subject 2023) and [second in the UK for research assessed as 3* and 4* - with 96% of our research evaluated as 'world leading or internationally excellent'](#) in the latest Research Excellence Framework (2021).

The School enjoys a diversity of approaches to the teaching and research of media and culture. It has equal research strengths in media and communications and in cultural studies research, in humanities and social sciences approaches, and in theory- and practice-driven work. Its research and teaching spans a wide range of topics and modes of enquiry – from philosophical studies of technology and human life to sociological investigations of media production and use; from issues of cultural identities, embodiment and becoming to feminist, queer theory and critical race, postcolonial and decolonial studies; from global screen studies and transnational investigations of media and culture to critical (media) ecologies and environmental humanities; from political economic studies of news media and journalism, power, policy and politics to anthropological studies of media as social activism and sociological studies of creative labour in the world of fashion and art.

See <https://www.gold.ac.uk/media-communications/>

The Project:

State-tech relations in the datafied welfare state: Examining the computational transformation of the European social model [STATETECH]

STATETECH investigates the relationship between the welfare state and digital technology providers in the context of data-driven innovation and explores what this means for a European social model. It is premised on two significant assumptions: 1) the relationship

between digital technology providers and the welfare state is qualitatively different from previous and other forms of service provision; and 2) the European social model is transitioning towards a socio-technical model that has implications for welfare state functions. Looking at both pan-European tendencies as well as comparing different types of welfare regimes within Europe, the project seeks to test new theories of the welfare state and advance different imaginaries and practices of state-tech relations in line with definitions of a European social model.

This project is funded by the European Commission, through a European Research Council Advanced Grant awarded to Professor Lina Dencik, University Research Leader in AI Justice at Goldsmiths.

For more information about the role, please contact L.Dencik@gold.ac.uk

Job description

Summary:

The role-holder will be responsible for overseeing and coordinating all non-scientific aspects of the daily management of this EC-funded research project. They will work closely with the lead researcher at Goldsmiths and colleagues in the Research and Knowledge Exchange Department to support the preparation and submission of periodic scientific and financial reports as required by the funder. In addition, they will take responsibility for the operationalisation of project activities; monitoring of progress against milestones and deliverables; identification and mitigation of risks; management of financial resources; liaison with project partners, contractors and other external or internal stakeholders; organisation of project meetings and events; coordination of project publicity; and any administrative tasks necessary to ensure the successful delivery of the project.

Reporting to: Lina Dencik, Principal Investigator

With a dotted line to the College's Research and Knowledge Exchange Department

Main duties:

- Ensure that the project complies with the funder's terms and conditions, and with the College's policies and procedure, at all times.
- Oversee progress against project milestones and deliverables, and continuously monitor the use of financial resources, initiating corrective action where necessary (e.g. anticipating and correcting budgetary under/overspends).
- Manage the day-to-day project administration – including but not limited to procurement, recruitment, expense and advance payment claims, meeting and event organisation, travel and accommodation arrangements for fieldwork.
- Liaise closely with colleagues in the Research and Knowledge Exchange Department regarding any project-related HR, procurement, and legal/contractual matters.
- Ensure the timely submission of signed timesheets and declaration forms related to the project.
- Serve as the primary point of contact and main liaison for project partners, contractors, consultants and research assistants, including in relation to finance queries raised by the College's Research and Knowledge Exchange Department.
- Provide administrative and financial information in a manner understandable to scientific project participants.
- Support project meetings and events, including preparing agendas, recording minutes, taking notes, completing attendance sheets, and setting up video links with remote participants.
- Provide assistance with project dissemination activities, including open access deposits.
- Maintain and update project websites, blog, online portals, social media and other communication channels.
- Act as a senior member of the project team, supporting the team to meet its objectives and timescales, and inducting and training new project staff in relevant processes and policies.
- Provide the College's Research and Knowledge Exchange Department in a timely manner with any information or supporting evidence required for the preparation of financial statements to funders.

- Be responsible for putting in place and maintaining an effective and efficient system for the recording, storing and sharing of project information, including financial information, receipts and invoices, as well as any supporting evidence that may be required for audit purposes.
- Ensure compliance with applicable data management requirements.
- Assist the College's Research and Knowledge Exchange Department with due diligence compliance.
- Lead on monitoring and evaluation activities in the context of the project.
- Support the PI with drafting discrete aspects of scientific progress reports, as and when required.
- Foster a positive working relationship with internal and external stakeholders, including the College's Research and Knowledge Exchange Department, Finance, Human Resources, project partners and consultants, the EU project officer, as well as speakers and participants at project events.
- Undertake any other duties as may reasonably be required.
- Ensure that you are aware of and aligned with Goldsmiths' Regulations, Strategy, and Objectives to work together to proactively advance Equality and Diversity.
- At all times help maintain a safe working environment by participating in training as necessary and following the Goldsmiths' Health and Safety Codes of Practice and Policy

Person Specification

Detailed below are the types of qualifications, experience, skills and knowledge which are required of the post holder. Selection will be made upon evidence of best fit with these criteria.

The Essential criteria sections show the minimum essential requirements for the post, therefore if you cannot demonstrate in your application that you meet the essential criteria categorised below, you will not be invited to interview.

The Desirable criteria sections show additional attributes which would enable the applicant to perform the role more effectively with little or no training.

The Category column indicates the method of assessment:

A = Application form **C = Certificate**
I = Interview **R = Reference**

	Category
Essential Criteria 1 - Qualifications	
Educated to a degree level or equivalent (ideally in a social science or humanities discipline)	A, C
Desirable Criteria 1 - Qualifications	
Educated at postgraduate level or equivalent	A, C
Qualification in project management	A, C
Essential Criteria 2 - Experience	
Proven experience with managing EU-funded (or other large) research projects	A, I, R, T
Experience of working with researchers in an HEI setting	A, I
Experience of managing financial resources	A, I, R, T
Desirable Criteria 2 - Experience	
Experience organising and coordinating meetings and events	A, I
Experience with shared digital research environments and software	A, I
Essential Criteria 3 – Knowledge	
Excellent understanding of the EU research funding landscape as well as of funder requirements and expectations	A, I, T
Desirable Criteria 3 - Knowledge	
Knowledge of EU data management rules and regulations	A, I
Essential Criteria 4 - Skills	
Excellent team-working and collaboration skills, including effective coordination, negotiation, motivation and a flexible approach to work	A, I, R
Excellent written and oral communication skills, including the ability to adapt communications to suit the audience	A, I, T
Exceptional organisational and planning skills, with the ability to coordinate information and processes involving multiple people/teams	A, I, R
Ability to manage a complex and, at times, heavy workload, to multi-task and take initiative	A, I, R

Additional attributes	
Ability to work with attention to detail, and problem-solve efficiently and effectively while maintaining a positive attitude	A, I
Ability to acquire complex knowledge and learn new skills quickly	A, I
Pro-active, self-motivated, result-oriented and able to deliver on pre-agreed objectives with limited supervision	A, I

Please note that where qualifications are required, employment is conditional on the verification of them. Qualifications (must be original documents) will be checked before the first day of appointment.

For more information about the role, please contact Lina Dencik, L.Dencik@gold.ac.uk

January, 2026

Summary of Benefits

If you choose to work with us, you'll become part of a learning organisation that is committed to professional and personal development, with comprehensive and innovative staff development and wellbeing programmes.

You'll also have access to frequent lunchtime and evening talks, seminars and performances, and annual performance and development reviews.

Our other benefits include:

- Competitive salary
- Working in Zone 2, with fantastic transport links and interest free travel to work loans
- Excellent annual leave entitlement plus additional closure days at Christmas and Easter
- Membership of USS or LPFA pension scheme, dependent upon grade
- Maternity, paternity, shared parental leave and adoption leave and pay
- Contractual sick pay provision
- Access to an Employee Assistance Programme, offering 24/7/365 confidential and free advice, support and information service on a range of personal, family or work-related matters.
- Free eye tests
- Cycle to work scheme
- Wellbeing initiatives including the Chaplaincy and Staff Choir
- On-site [dining facilities](#)

- Access to University of London facilities such as [Senate House Library](#)
- Membership of Staff Diversity Networks: (Dis)Ability, Goldsmiths Race Equality Group, LGBTQ+, Menopause, Parents and Carers, Women at Goldsmiths. (Staff are also encouraged to join networks as Allies should they wish to do so rather than as members)

Further information

For more information about Goldsmiths, please visit: www.gold.ac.uk/about.

Thank you for your interest in working with us, we wish you all the best with your application.