

Senior Academic Developer

Department:	Teaching and Learning Innovation Centre (TaLIC)
Grade/ Salary:	Grade 8
Contract Type:	Permanent
Hours:	28 hours per week (0.8 FTE)
Location:	New Cross, London

Goldsmiths

Goldsmiths, University of London is a world-leading centre of educational excellence where ground-breaking research meets innovative teaching and thinking. We're looking for inspiring and talented people to help build on our global reputation while also growing personally in a true learning organisation.

As a college we are working to tackle inequality in all its forms and are working to promote equality on grounds of race, disability, age, sex, gender identity, sexual orientation, religion and belief, marriage and civil partnership, pregnancy and maternity, and caring responsibilities. We are keen to attract candidates from diverse backgrounds who share our commitment to creating an inclusive culture in which all students and staff can thrive.

Information for candidates with disabilities can be found on our [Disability & Individual needs](#) page. We are happy to supply information in alternative formats for applicants if required. Please contact hr-recruitment@gold.ac.uk to make your request.



Teaching and Learning Innovation Centre (TaLIC):

We work in partnership with Goldsmiths' staff, lending our support and expertise to the shared goal of excellence in teaching and learning. We are a team of learning technologists and academic developers supporting inclusive and engaging innovation in the curriculum, and providing effective development, recognition and reward for all staff involved in teaching and supporting students' learning. We do this through a wide range of enhancement activities, including accredited courses, one to one support, events, online resources, the sharing of institution wide innovative practice, and bespoke workshops. We play a key role in enabling Goldsmiths' strategic ambitions for education and the student experience. The Centre's Director is Dr Fiona Handley, and there are currently 10 people in the TaLIC team.

For further details please see <http://www.gold.ac.uk/talic/>

Job description

Reporting to: Director of TaLIC

Summary:

The Senior Academic Developer role involves initiating, developing and leading programmes and initiatives to support academic and professional services staff to develop their skills, knowledge and values in teaching, and supporting students' learning, and in curriculum design and development.

The role holder will lead our Advance HE accredited Experiential Route, which is our CPD pathway for staff to gain D1, D2 and D3 Fellowship, ensuring its continued focus on EDI, and developing the programme to attract more diverse staff, and to support ongoing communities of practice of mentors, reviewers and coaches in this area across the university.

Team working is a key aspect of this role, contributing to the ongoing development of the TaLIC team by actively working with the whole team, and working across the whole College to instigate and develop relationships with education and student experience leaders, academic staff and professional services colleagues. The role holder will also work with external bodies such as Advance HE and SEDA to horizon scan, develop collaborative relationships and disseminate projects.

The post holder will be expected to be able to carry out the following duties in line with the grade of the post:

Main duties:

1. Lead and develop Goldsmiths CPD route to Advance HE Fellowship (the Experiential Route)
2. Lead and develop other staff development and curriculum design initiative programmes as appropriate, for example on assessment and feedback, working closely with education and student experience leaders to meet strategic goals
3. Contribute to the PGCHE, Ready to Teach programmes and other TaLIC programmes as appropriate
4. Contribute to the planning and delivery of policy and strategy
5. Maintain active scholarship and/or research in learning and teaching in higher education
6. Build relationships with external partners
7. Design or collaborate on relevant research projects; where appropriate apply for external funding, and participate in formal and informal dissemination exercises.
8. Undertake all the duties as a core member of TaLIC and contribute to the collaborative ethos of initiatives.
9. Undertake any other duties as may reasonably be required
10. Ensure that you are aware of and aligned with Goldsmiths' Regulations, Strategy, and Objectives to work together to proactively advance Equality and Diversity
11. At all times to help maintain a safe working environment by participating in training as necessary and following the Goldsmiths' Health and Safety Codes of Practice and Policy

Person Specification

Detailed below are the types of qualifications, experience, skills, and knowledge which are required of the post holder. Selection will be made upon evidence of best fit with these criteria.

The Essential criteria sections show the minimum essential requirements for the post, therefore if you cannot demonstrate in your application, you meet the essential criteria categorised below, you will not be invited to interview.

The Desirable criteria sections show additional attributes which would enable the applicant to perform the role more effectively with little or no training.

The Category column indicates the method of assessment:

A = Application form **C = Certificate** **I = Interview** **R = Reference**
T = Test **P = Presentation**

	Category
Essential Criteria 1 - Qualifications	
1. Postgraduate degree (or equivalent) 2. D2 Fellowship of AdvanceHE	A, C
Desirable Criteria 1 - Qualifications	
3. D3 Senior Fellowship of AdvanceHE	A, C
Essential Criteria 2 - Experience	
4. Experience of teaching or delivering academic support in Higher Education	A, I
5. Experience of developing curriculum or pedagogic projects relating to learning and teaching in higher education	A, P
6. Experience of teamworking with a range of stakeholders	A, P
Desirable Criteria 2 - Experience	
7. Participating in CPD routes to Advance HE Fellowship 8. Working with strategic targets such as KPIs	A
Essential Criteria 3 – Knowledge	
9. Knowledge of the theory and practice of learning and teaching	A, I, P
10. Current environment in UK higher education	A, I

11. Knowledge of how higher education institutes operate for instance curriculum approval processes and assessment policy	A, I
Desirable Criteria 3 - Knowledge	
Essential Criteria 4 - Skills	
12. Excellent organisational skills working across several projects or initiatives simultaneously	A
13. Digital skills including using a range of media and MS Office 365 to create accessible resources	A, I, P
14. Clear, confident communication, both orally and in writing, to TaLIC colleagues, academic staff, professional services staff and students.	A, P
15. Excellent motivating, influencing and relationship-building skills with a range of stakeholders	A
16. Excellent networking and liaison skills both with your own immediate colleagues and across the institution.	A, I
Essential Criteria 5 - Attributes	
Ability to work as part of a team, developing ideas collaboratively	A, I
Ability to work independently, under pressure, and meet deadlines.	A, I
Willingness to engage in continuing professional development	A

Please also note that where qualifications are required, employment is conditional on the verification of them. Qualifications (must be original documents) will be checked before the first day of appointment.

For more information about the role, please contact Dr Fiona Handley e-mail f.handley@gold.ac.uk.

Month September 24

Summary of Benefits

If you choose to work with us, you'll become part of a learning organisation that is committed to professional and personal development, with comprehensive and innovative staff development and wellbeing programmes.

You'll also have access to frequent lunchtime and evening talks, seminars and performances, and annual performance and development reviews.

Our other benefits include:

- Competitive salary
- Working in Zone 2, with fantastic transport links and interest free travel to work loans
- Excellent annual leave entitlement plus additional closure days at Christmas and Easter
- Membership of USS or LPFA pension scheme, dependent upon grade
- Maternity, paternity, shared parental leave and adoption leave and pay
- Contractual sick pay provision
- Access to an Employee Assistance Programme, offering 24/7/365 confidential and free advice, support, and information service on a range of personal, family, or work-related matters.
- Free eye tests
- Cycle to work scheme
- Wellbeing initiatives including the Chaplaincy and Staff Choir
- On-site [dining facilities](#)
- Access to University of London facilities such as [Senate House Library](#)

Further information

For more information about Goldsmiths, please visit: www.gold.ac.uk/about

Thank you for your interest in working with us, we wish you all the best with your application.